

AMENDMENT #1 TO

***Extreme Weather Sessions at AASHTO
and Regional Meetings
Support Services RFP***

From the:

**American Association of State Highway
and Transportation Officials**



March 11, 2014

AMENDMENT #1 – RESPONSES TO PRELIMINARY QUESTIONS

Q: The RFP states that the contractor shall attend and present at the meetings *as needed*. The RFP also states that the contractor may help facilitate sessions. For budgeting purposes, can you clarify AASHTO's expectations regarding how many meetings the Contractor should plan on attending, and how many the Contractor would speak at?

A: *Plan on attending all the meetings that AASHTO staff plan on going to. For the purposes of this RFP, please budget for 11 meetings. The selected contractor would likely speak at all of the meetings.*

Q: We note that the Maintenance Subcommittee and MAASSTO Annual meetings overlap in different cities. Should the Contractor be prepared to speak/facilitate at both?

A: *Yes, the contractor would be expected to have personnel at both of the meetings.*

Further guidance regarding this RFP - this provision will be added to the resultant contract:

Subject to the availability of funding, that funding will be obligated in increments to the selected contractor.