Environmental Management System: Bureau of Maintenance & Operations
Maine Department of Transportation

Presented by: Christine Olson
Getting Organized:

- Secured senior management commitment (Sept. 1994)
- Hired Consultant (December 1994)
- Chief Engineer holds meeting with senior staff (Jan. 1995)
- Three rounds of interviews/site visits conducted at offices and facilities (February-August 1995)
- Findings and Recommendations published (October 1995)
Recommendation of new procedures to address over 30 aspects of facility maintenance
More Organizing:

- Developed an Environmental Policy for Bureau of Maintenance and Operations
- Established an Environmental Management Committee
- Published Policies and Procedures for 10 aspects of facility maintenance
- Established an environmental auditing program
- Conducted first pilot internal audit (July 1977)
Environmental Policy Manual

- Oil and Equipment Mgt.
- Hazardous Waste Mgt.
- Hazardous Chemicals handling and storage
- Drum Container Mgt.
- Materials Mgt.
- Placement of Inert Fill
- Open Burning
Success!
More Changes:

- Added Safety to the audit program
- Published the “Greenbook”. A laminated, summary pocket guidebook for crews
- Updated Policies & Procedures Manual and added procedures for 5 additional environmental aspects
- Changed to electronic documentation of all audit findings and reports
Future objectives:

- Identify criteria that can be used to assess progress and performance
- Develop a comprehensive training schedule for all required training needs
Maine State Ferry Service

Environmental and Safety Policies and Procedures, August 2002
MDOT Materials Testing
Laboratories

Safety and Environmental Management Manual,
January 2002
Project Development; Standard Specification 656